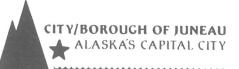
MEMORANDUM

CITY/BOROUGH OF JUNEAU 155 South Seward Street, Juneau, Alaska 99801

| DATE: | June 6, 2014 |
|-----------|---|
| TO: | Planning Commission |
| FROM: | Sarah Bronstein, Planner Community Development Department |
| FILE NO.: | AAP2014 0005 |
| PROPOSAL: | A Conditional Use Permit for an accessory apartment on a lot not served by city sewer. |

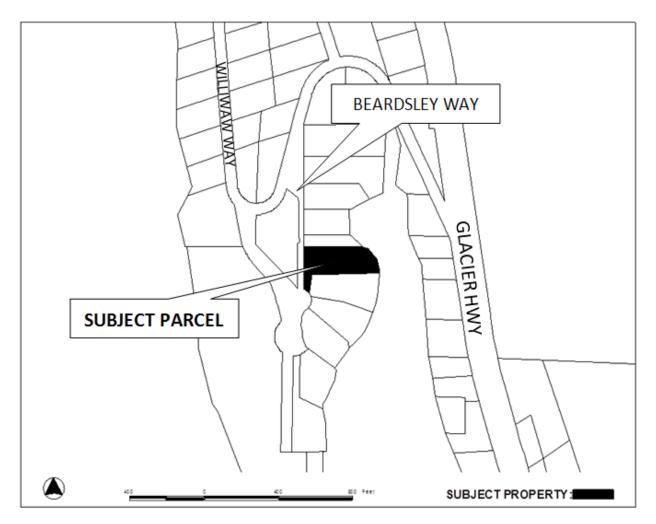
GENERAL INFORMATION

| Applicant: | Michel Meersman & Angela Lessard |
|--|--|
| Property Owner: | Michel Meersman & Angela Lessard |
| Property Address: | 19600 Beardsley Way |
| Legal Description: | Beardsley Bay Addition Lot 3D |
| Parcel Code Number: | 8-B37-0-105-008-1 |
| Site Size: | 59,845 Square Feet |
| Comprehensive Plan Future Land Use Designation: | Rural Dispersed Residential (RDR) |
| Zoning: | D-1 |
| Utilities: | City water, on site waste water |
| Access: | Beardsley Way |
| Existing Land Use: | Single Family Home |
| Surrounding Land Use: | North - D1 |
| | South - D1 East - D1 West - Tee Harbor |



Planning Commission File No.: AAP2014 0005 June 6, 2014 Page 2 of 5

VICINITY MAP



ATTACHMENTS

Attachment A: Development Permit Application Attachment B: Abutters Notice

PROJECT DESCRIPTION

The applicant requests an Accessory Apartment permit for the development of an accessory apartment on a lot not served by city sewer.

Planning Commission File No.: AAP2014 0005 June 6, 2014 Page 3 of 5

BACKGROUND

In 2007 the applicants, Michel and Angela Meersman, constructed a 600 square foot residence attached to a garage (BLD200700427). The Meersmans now wish to construct a second, larger single family dwelling on the lot, and convert the existing dwelling to an accessory apartment. The apartment is currently used as the primary residence on the lot, but would be superseded by a new larger primary residence, thus making the existing dwelling an accessory apartment. The lot is not served by City sewer, triggering a requirement in Title 49 for approval of a Conditional Use permit from the Planning Commission for the apartment (CBJ 49.25.510(d)(G)(ii)).

ANALYSIS

Project Site and Design – The lot is accessed off of Beardsley Way. It abuts Tee Harbor to the east and is surrounded by other single family homes, all zoned as D1. The lot is 59,845 square feet, which is larger than the 36,000 square foot requirement for a single family residence in the D1 zone.

Traffic, Parking and Circulation – The addition of the single family home and the conversion of the existing dwelling into a rental apartment will not generate significant traffic. An accessory apartment and single family dwelling require three collective parking spaces: two for the primary dwelling and one for the apartment. There is ample space to provide the required parking on site.

Noise – The conversion of the existing unit to an apartment and the construction of a second dwelling will not cause adverse noise impacts to the neighborhood.

Public Health or Safety – The applicant has submitted a construction and operation certificate for an onsite waste water system that can support 3 bedrooms.

Habitat – There are no documented eagle nests within 330 feet of the property, or anadromous fish bearing streams within 50 feet. The lot is outside of the study area boundaries for the Juneau Wetlands Management Plan; it is therefore unknown if the lot is encumbered by wetlands. However, the building to become the accessory apartment is already constructed, and will not impact any new areas through its conversion from a primary to an accessory dwelling.

Property Value or Neighborhood Harmony – Staff has no evidence that an apartment will negatively impact the value of adjacent properties or negatively impact neighborhood harmony. A notice has been sent to all property owners within 500 feet of the property, and no comments in opposition to the project have been received.

Conformity with Adopted Plans –

This application is in compliance with the following Policies in the Comprehensive Plan 2013 Update: Planning Commission File No.: AAP2014 0005 June 6, 2014 Page 4 of 5

Policy 4.1: To facilitate the provision and maintenance of safe, sanitary, and affordable housing for its residents.

Policy 4.2: To facilitate the provision of an adequate supply of various housing types and sizes to accommodate present and future housing needs for all economic groups.

FINDINGS

CBJ §49.15.330 (e)(1), Review of Director's Determinations, states that the Planning Commission shall review the Director's report to consider:

- 1. Whether the application is complete;
- 2. Whether the proposed use is appropriate according to the Table of Permissible Uses; and,
- 3. Whether the development as proposed will comply with the other requirements of this chapter.

The Commission shall adopt the Director's determination on the three items above unless it finds, by a preponderance of the evidence, that the Director's determination was in error, and states its reasoning for each finding with particularity.

CBJ §49.15.330 (f), Commission Determinations, states that even if the Commission adopts the Director's determination, it may nonetheless deny or condition the permit if it concludes, based upon its own independent review of the information submitted at the public hearing, that the development will more probably than not:

- 1. Materially endanger the public health or safety;
- 2. Substantially decrease the value of or be out of harmony with property in the neighboring area; or,
- 3. Not be in general conformity with the comprehensive plan, thoroughfare plan, or other officially adopted plans.

Per CBJ §49.15.330 (e) & (f), Review of Director's & Commission's Determinations, the Director makes the following findings on the proposed development:

1. Is the application for the requested Accessory Apartment permit complete?

Yes. Staff finds that the application contains the information necessary to conduct full review of the proposed operations. The application submittal by the applicant, including the appropriate fees, substantially conforms to the requirements of CBJ Chapter 49.15.

2. Is the proposed use appropriate according to the Table of Permissible Uses?

Yes. The requested permit is appropriate according to the Table of Permissible Uses. The permit is listed at CBJ §49.25.300, Section 1.130 for the D1 zoning district.

Planning Commission File No.: AAP2014 0005 June 6, 2014 Page 5 of 5

3. Will the proposed development comply with the other requirements of this chapter?

Yes. The proposed development complies with the other requirements of this chapter. Public notice of this project was provided in the June 14th and June 23rd issues of the Juneau Empire's "Your Municipality" section, and a Notice of Public Hearing was mailed to all property owners within 500 feet of the subject parcel. Moreover, a Public Notice Sign was posted on the subject parcel, visible from the public Right of Way.

4. Will the proposed development materially endanger the public health or safety?

No. The applicant has provided adequate materials to demonstrate that an approved on-site waste water treatment facility will adequately serve two dwellings with three bedrooms total.

5. Will the proposed development substantially decrease the value of or be out of harmony with property in the neighboring area?

No. The apartment will not be out of character with the rest of the neighborhood. Staff does not have evidence that it will have a negative impact on property values or change the character of the neighborhood.

6. Will the proposed development be in general conformity with the land use plan, thoroughfare plan, or other officially adopted plans?

Yes. Accessory apartments are supported by numerous policy statements and implementing actions within the 2013 Comprehensive Plan calling for development of diverse housing types and affordable housing in Juneau.

RECOMMENDATION

It is recommended that the Planning Commission adopt the Director's analysis and findings and grant the requested Accessory Apartment permit. The permit would allow the conversion of an existing single family dwelling to an accessory apartment with the construction of a larger single family residence, on a lot not served by city sewer.

ALLOWABLE/CONDITIONAL USE PERMIT APPLICATION

| | Project Number | Project Name (1 | 15 characters) | ak in the point of the tappy by the second secon | Case Num | ber | Date Received |
|--------------|--|---|---|---|--|---------------------------------------|---------------|
| | AAP20146005 | | | | | | 04/30/14 |
| | TYPE OF ALLOWA | BLE OR CON | DITIONAL USE PE | ERMIT REQUE | ESTED | | |
| | Accessory Apartment*** (AAP) Driveway in Right-of-Way (ADW) | | | | | | |
| | | e Listed in §49. Table of Permiss | | , · | | - | |
| | Please | list the Table of | Permissible Uses Ca | tegory: | | | |
| | ***An Accessory Apartme | ent Application w | ill also be required. | | | | |
| | DESCRIBE THE PROJECT FOR WHICH AN ALLOWABLE OR CONDITIONAL USE APPROVAL IS NEEDED. We have been living in the 'accessory apartment' that we built 1 st on our property for the last 5 years. Our Kids are growing and now we hope to build our main residence, and more in there. | | | | | | |
| | IS THIS A MODIFICA | TION OF AN | EXISTING APPRO | DVAL? | | 'ES – Case # | - |
| | CURRENT USE OF L Grage is use | | | | access or | n apart | ment - Our |
| 10.0 | PROPOSED USE OF LAND OR BUILDING(S): To rent our accessory apartment. When we move into the main residence. | | | | | | |
| | UTILITIES PROPOSI | ED: WA | TER: Public [| On Site | SEWER: | Public | On Site |
| | SITE AND BUILDING | SPECIFICS: | | | | | |
| | Total Area of Lot | 59,845 | square feet | Total Area of Exis | ting Structure(s) | 600 | square feet |
| | Total Area of Prop | osed Structure(s | sq. <u>600</u> sq. | uare feet | | , | |
| | EXTERNAL LIGHTIN | G: | | | | | |
| | Existing to remain | No . | Yes – Provide fix | | | | · · |
| | Proposed | | Yes – Provide fixt | | utoff sheets, and | location of ligh | ting fixtures |
| | PROJECT NARRATIN Site Plan Floor Plan of Elevation view Proposed Veg | proposed building | , | C Ex di C Ex | xisting and propo mensions) and p kisting Physical F abitat, hazard are | roposed traffic (eatures of the s | circulation |
| p re p | or more information ermitting process and equired for a complet lease see the reverse si you need any assista is form, please conta | the submittals e application, ide. nce filling out | ALLOWABLE/CONDIT Application Fees Admin. of Guarantee Adjustment Pub. Not. Sign Fee | S S O S O | Check No, | Receipt | Date |

NOTE: MUST BE ACCOMPANIED BY DEVELOPMENT PERMIT APPLICATION FORM

Revised December 2009 - I:\FORMS\2010 Applications

DEVELOPMENT PERMIT APPLICATION

Project Number AAP20140005 **CITY and BOROUGH of JUNEAU**

Date Received: 20/ 14

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| | | ve are) the owner(s)or lessee(s) of the property subject to this application a A. This application for a land use or activity review for development on m | nd I (we) consent as I | ollows: Se with my complete i | inderstanding and permission. |
| | | This application for a land use or activity review for development on m I (we) grant permission for officials and employees of the City and Bor | ough of Juneau to insi | pect my property as n | eeded for purposes of this |
| Z | | application. | | | |
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| | NOTIC | E: The City and Borough of Juneau staff may need access to the subject p | roperty during regular | business hours and v | vill attempt to contact the |
| | landow | yner in addition to the formal consent given above. Further, members of the | Planning Commissio | n may visit the proper | ty before the scheduled public |
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NOTE: DEVELOPMENT PERMIT APPLICATION FORMS MUST ACCOMPANY ALL OTHER COMMUNITY DEVELOPMENT DEPARTMENT APPLICATIONS Revised November 2009 I_\FORMS\2010 Applications

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|-------------|--------------------------|---|
| | CITY & BOROUGH OF JUNEAU | |
| | ALASKA'S CAPITAL CITY | |
| | · · | • |
| 2012 011 00 | | |

Public Notice Sign Lease Agreement

Community Development Department

| Case # AAP 2014 000 5 | Sign # | Hearing Date | : |
|--|--------|-----------------------|--------------------------|
| Assessor's Parcel # 86370.050081 | | Check # <u>059477</u> | Receipt # <u>CDD5120</u> |
| Applicant: Mike MEERSMAN (please print) | | Phone #: 90 | 07-523-7969 |
| Application Received by:(CDD staff initials/name | | Date: 04/30/14 | · |

I, <u>Mike Jult'sman</u>, in cooperation with the Community Development Department (CDD), have leased a Public Notice Sign and agree to the terms listed below:

- CHARGE:\$50 Preparation Fee\$100 Refundable Deposit
- **RETURN TIME:** The sign **MUST** be returned to the Community Development Department **by 4:30 p.m. on the Monday** following the scheduled hearing date. If the sign is returned later than the Monday after the Planning Commission meeting, but within two weeks of the meeting, \$50.00 may be refunded.
- **PENALTIES:** The sign <u>MUST</u> be returned to the Permit Center Staff in the same condition it was taken: clean, undamaged, and with no attachments. <u>If a sign is not returned on time, or has been</u> damaged, the \$100 deposit fee will be forfeited.

POSTING REQUIREMENTS:

- > The sign must be posted by the applicant/developer on the site at least 14 days prior to the hearing date.
- > The sign must be clearly visible and readable from a public Right-of-Way.

| (Applicant Signature) | | 04-30-11 (Date) | | |
|----------------------------|-----------------|--------------------|-----------------|---|
| Sign Received by: | | Date: | Staff Initials: | _ |
| Sign Returned by: | | Date: | Staff Initials: | - |
| REFUND INFORMATION: | Receipt Number: | | | |
| Amount Refunded: | Method: | Date: | Staff Initials: | _ |
| Refund Received by: | /maile | ed to: | | |

I:/FORMS/CDD FORMS/UPDATES/Public Notice Sign Lease Agreement.doc



DEPARTMENT OF ENVIRONMENTAL CONSERVATION DIVISION OF WATER WASTEWATER DISCHARGE AUTHORIZATION PROGRAM

May 1, 2009

Bruce Berryhill, P.E. B² Engineering, Inc. 607 W. 7th Street P.O. Box 32478 Juneau, AK 99803



PHONE:

FAX:

SARAH PALIN, GOVERNOR 410 Willoughby Avenue, Suite 303

Juneau, Alaska 99811-1800

http://www.dec.state.ak.us/

P.O. Box 111800

(907) 465-5300 (907) 465-5274

Re: Final Approval to Operate an Alternate Onsite Wastewater Treatment and Disposal System: Beardsley Bay Subdivision, Lot 31 in Juneau, Alaska. ADEC Plan Tracking Number 6761.

Dear Mr. Berryhill:

The Department has reviewed the Certificate of Construction and engineering plans submitted for the domestic wastewater system consisting of an Advantex AX20 secondary treatment unit, followed by U.V. disinfection (Salcor 3G) with discharge to a 20 foot trench drainfield. The treatment and disposal system serves a two-bedroom house, a one-bedroom apartment and is sized to handle an estimated wastewater flow of about 450 gallons per day.

In accordance with 18 AAC 72.240(b), final approval to operate is hereby issued. The completed construction and operation certificates are attached.

Proper operation and regular maintenance of you treatment system is important. Homeowners are encouraged to read and follow the operation and maintenance manual for your specific treatment system. We also suggest filing maintenance records and approval letters with other property documents.

Please call me at (907) 465-5306 if you have comments or questions.

Sincerely, Amy Dieffenbacher

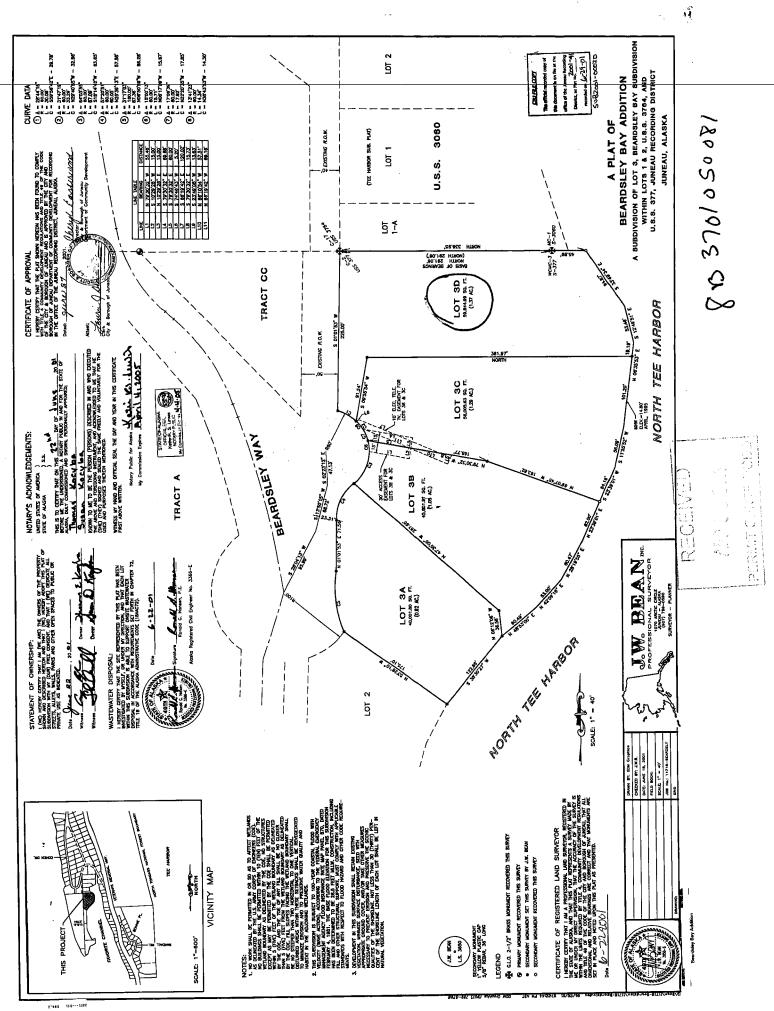
Environmental Program Specialist

Attachments:

(1) Construction and Operation Certificate with signed Approval to Operate.

cc: Bruce Berryhill, P.E., email copy Mike Meersman, 19600 Beardsley Way, Juneau, AK 99801

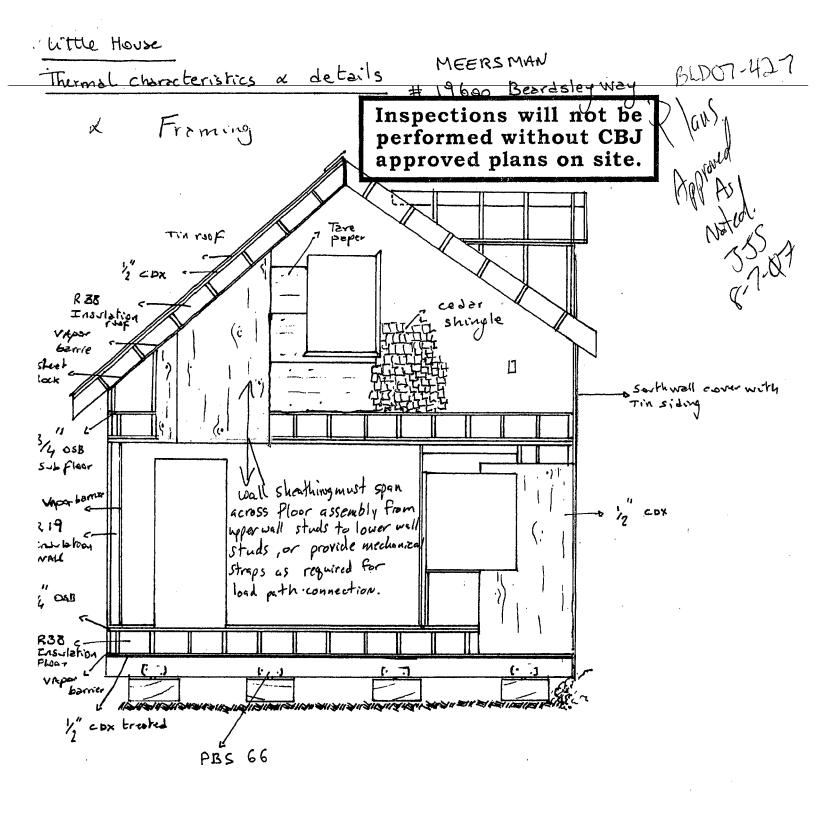
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| OF ALASHI | DOMESTIC WASTEW | FOR ATER DISPOSAL SYSTEMS | | |
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| A. APPROVAL TO CO | DNSTRUCT | | ADEC PTN#: | 6761 |
| Plans for the constru | ction or modification of the followi | ing domestic wastewater disposal syster | n: | |
| Advantex AX20 wi | th UV disinfection (Salcor 3G) an | nd disposal trench for 3 bedrooms tot | al | |
| located at Bear | dsley Bay Subdivision, Lot 30, 19 | 600 Beardsley Way, Tee Harbor (Ju | neau) | , Alaska, |
| submitted in accorda | unce with 18 AAC 72.210 by | Bruce R. Berryhill, PE h | ave been reviewed and are | |
| appro | oved. | | | |
| • • | itionally approved (see attached co | onditions). | | |
| KoniA | forma | Environmental Engineering Associate | | 5/28/2008 |
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| | ot started within two years of the ap ew and approval before constructio | proval date, this certificate is void and | new plans and specification | is must |
| | | 11. | | |
| B. APPROVED CHAN | IGE ORDERS | | | |
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| Change (contract ord | er number or descriptive reference) | Approved by: | Date: | |
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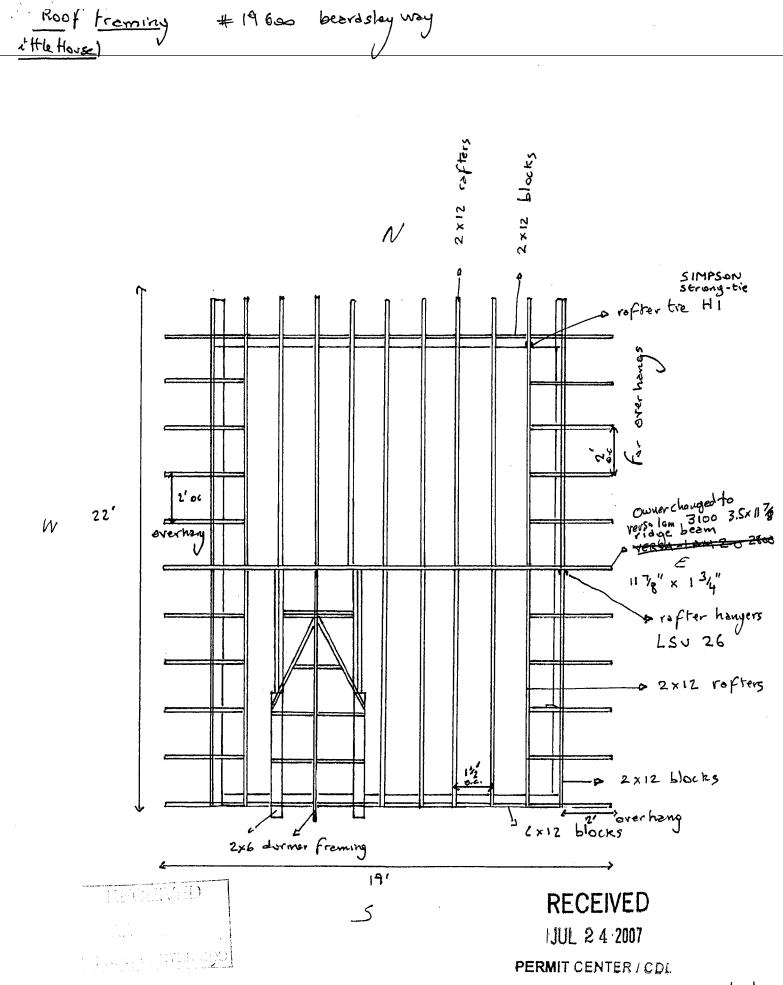
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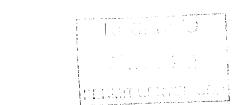
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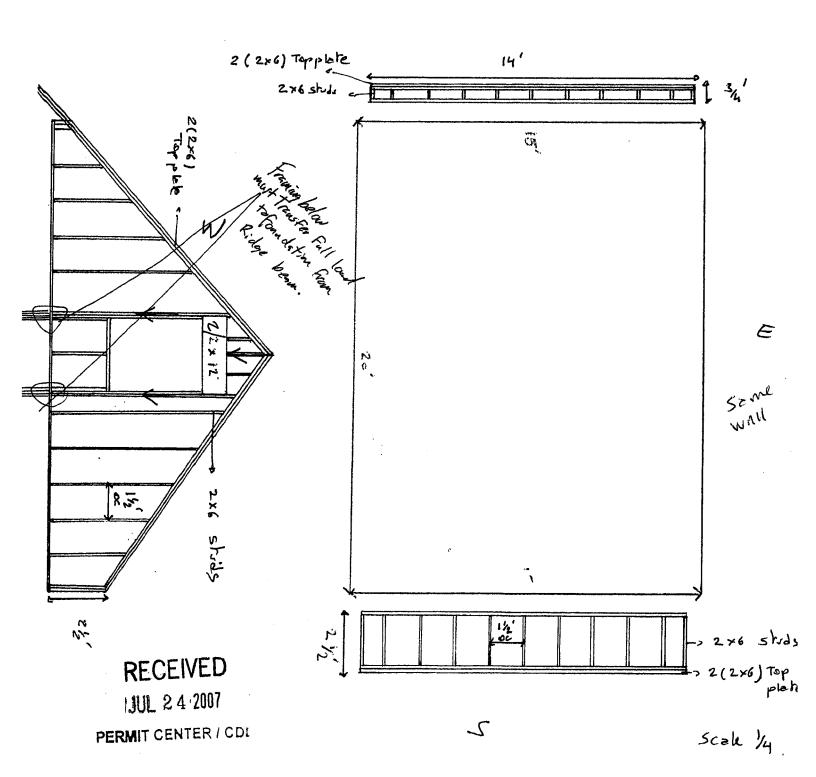


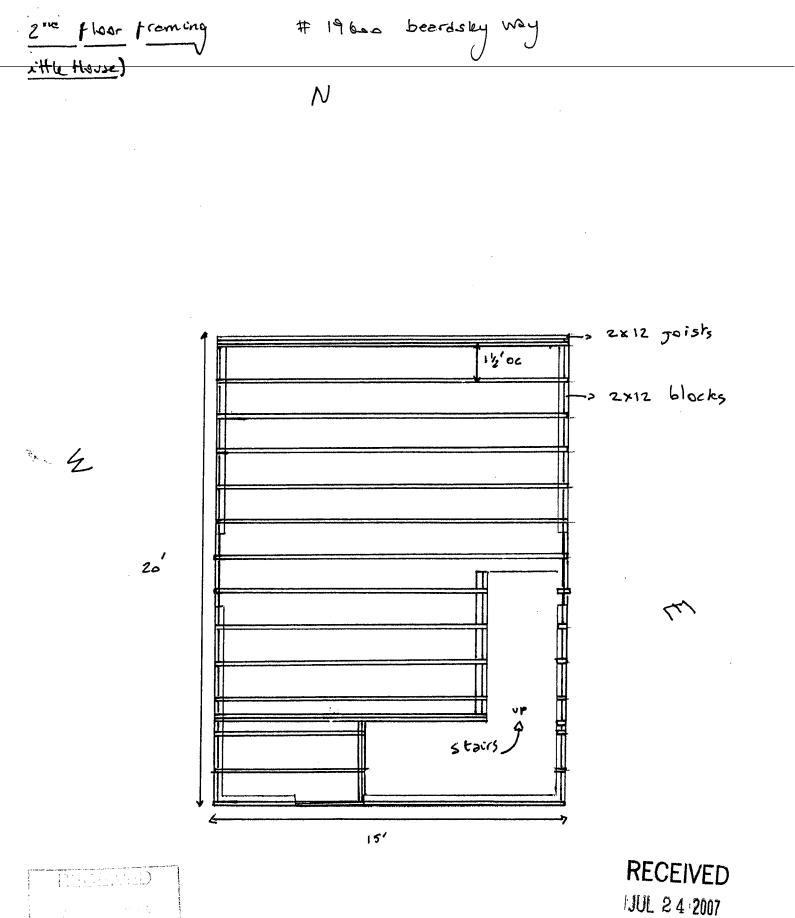
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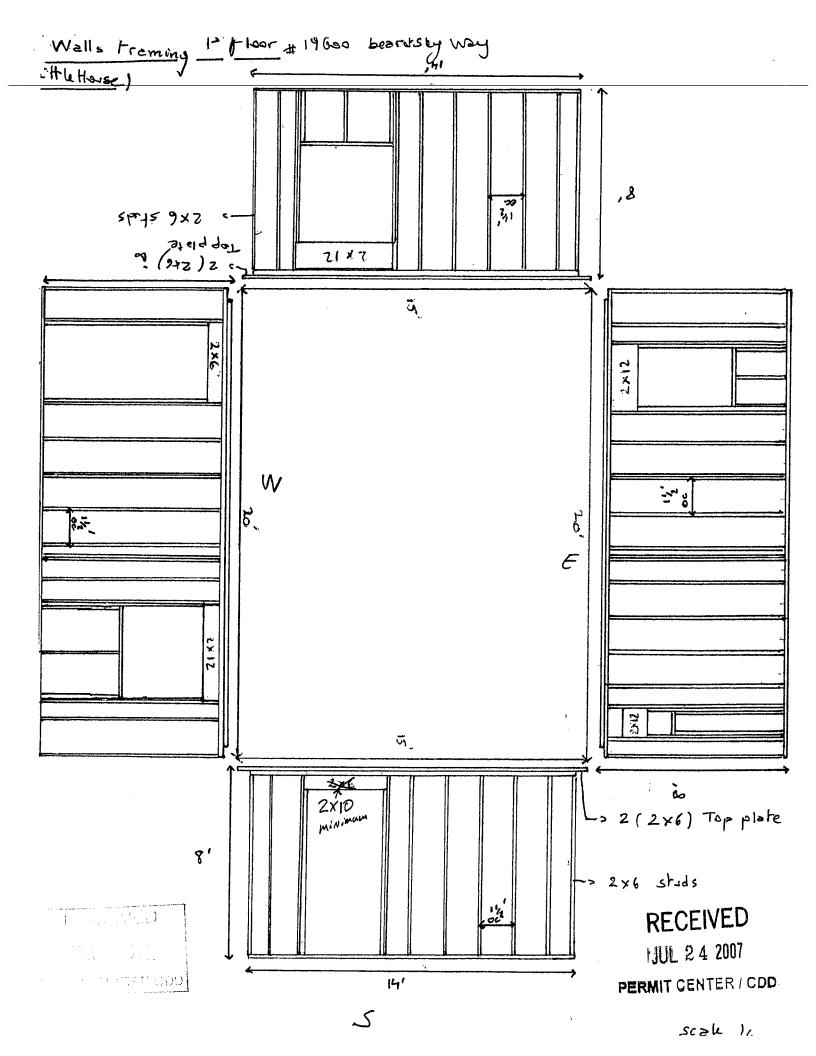




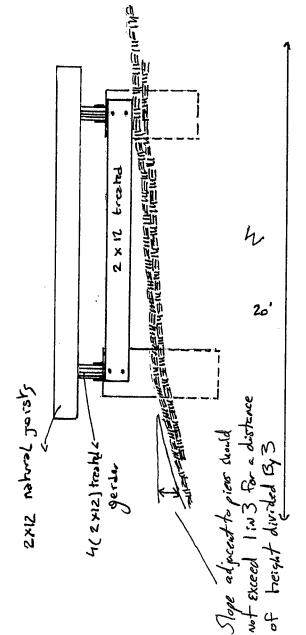
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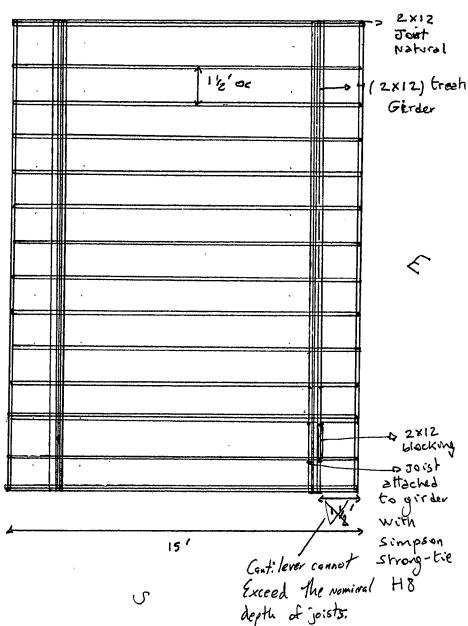
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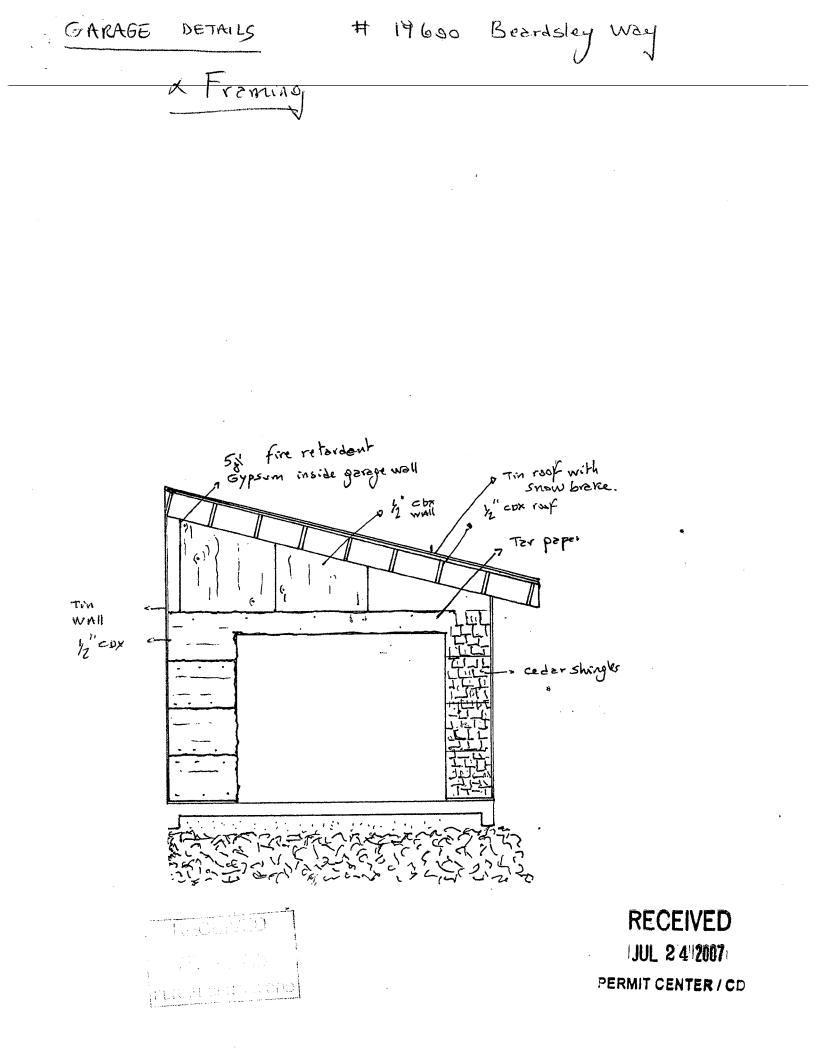


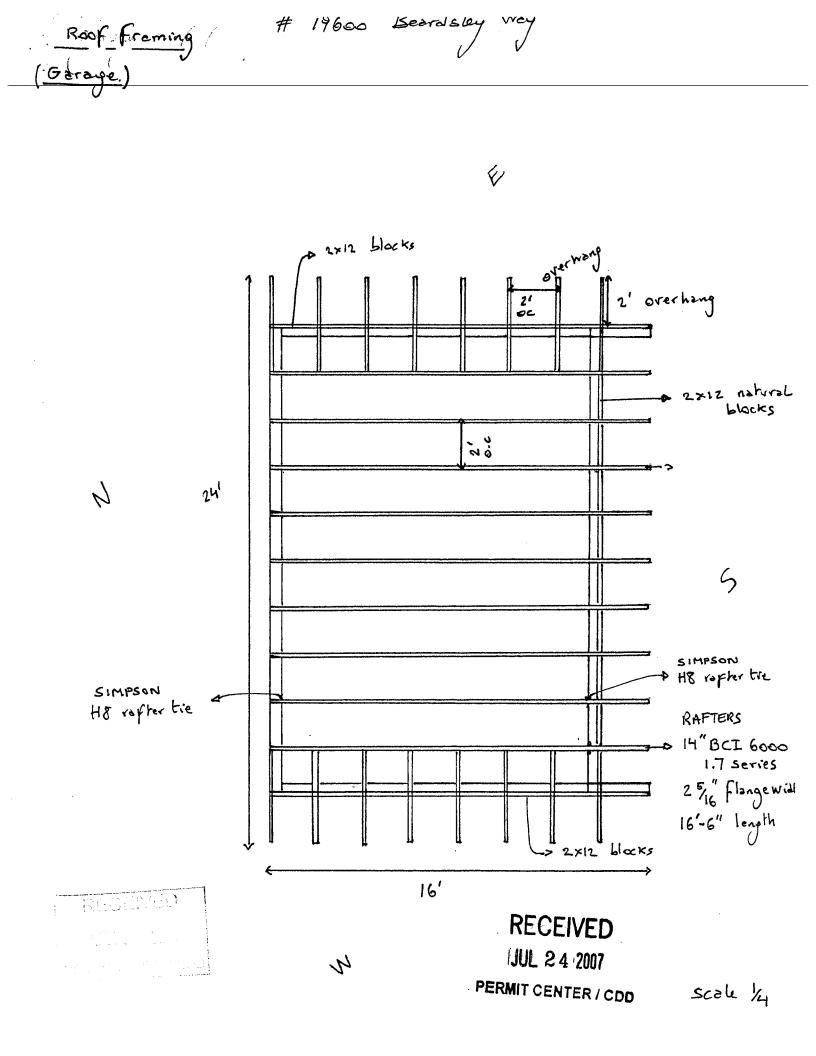
1st floor Framing # 19600 beardsley way Little House < ۰v \mathcal{N} Bracing details

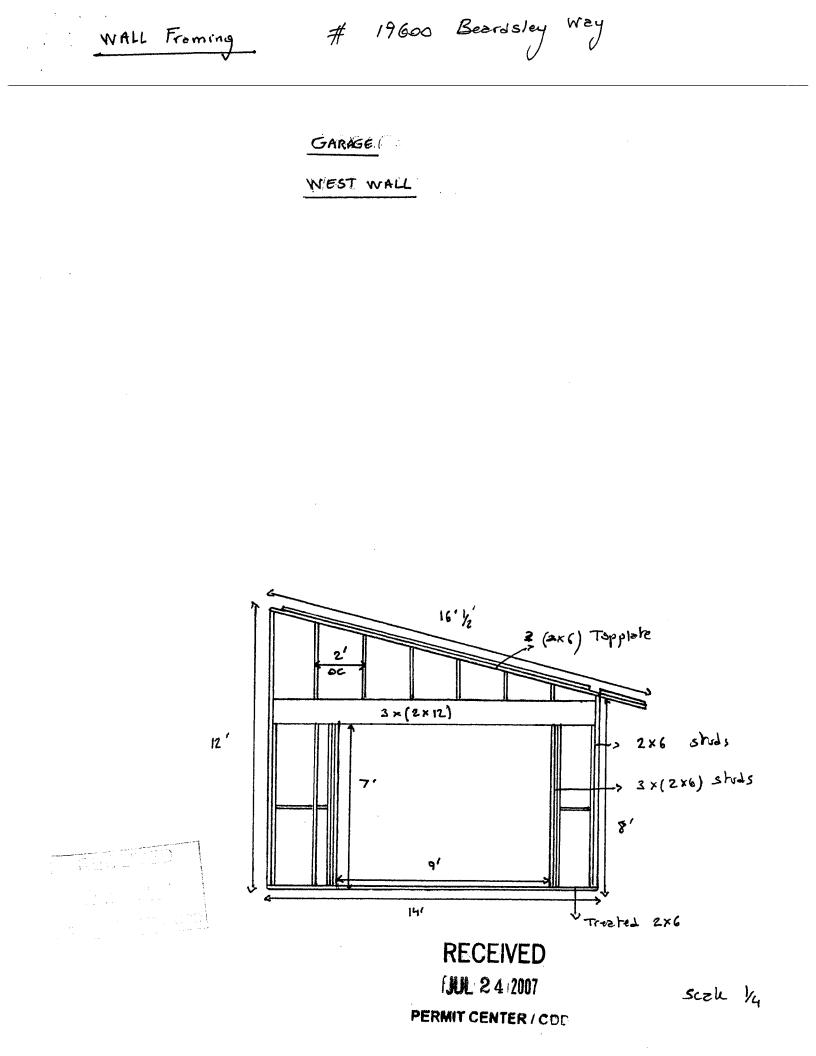




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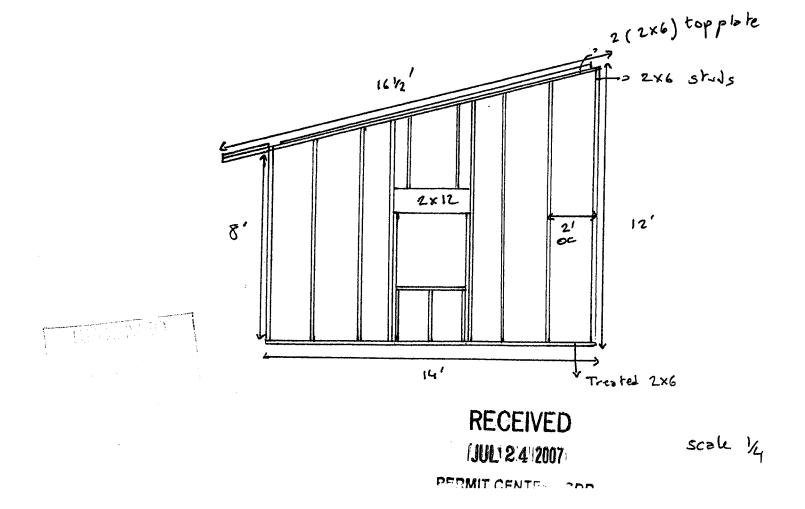


WALL Framing

19600 beardsley Way

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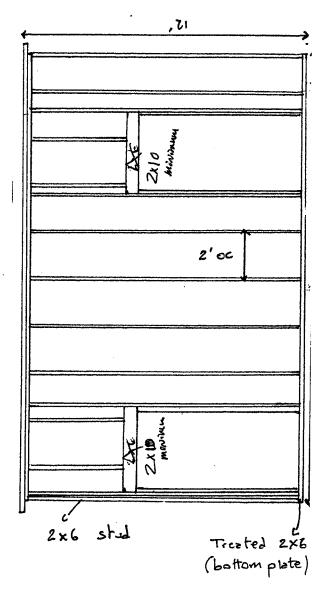
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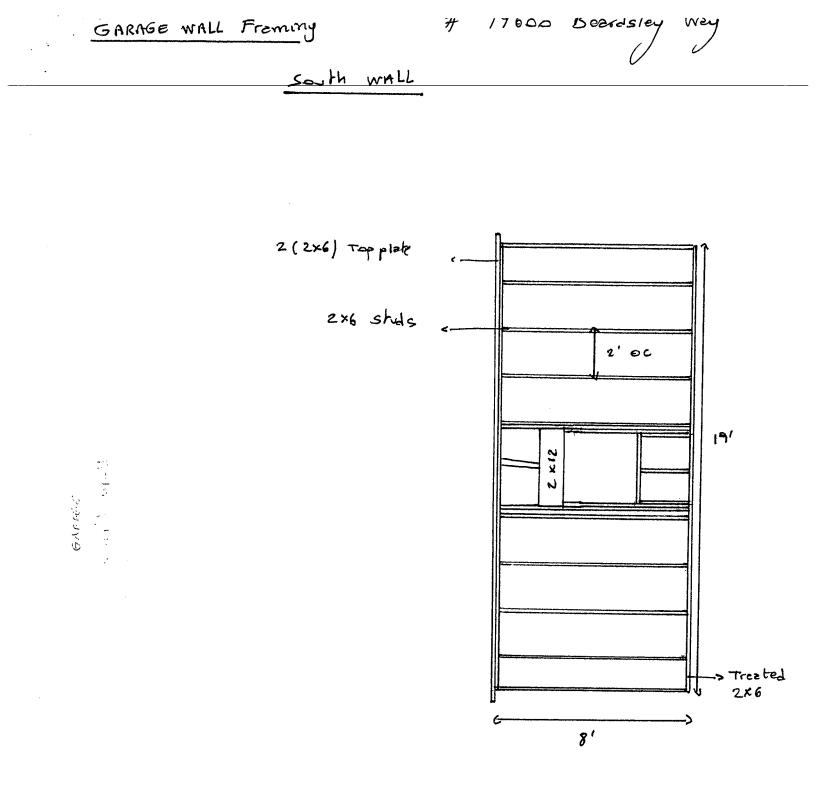
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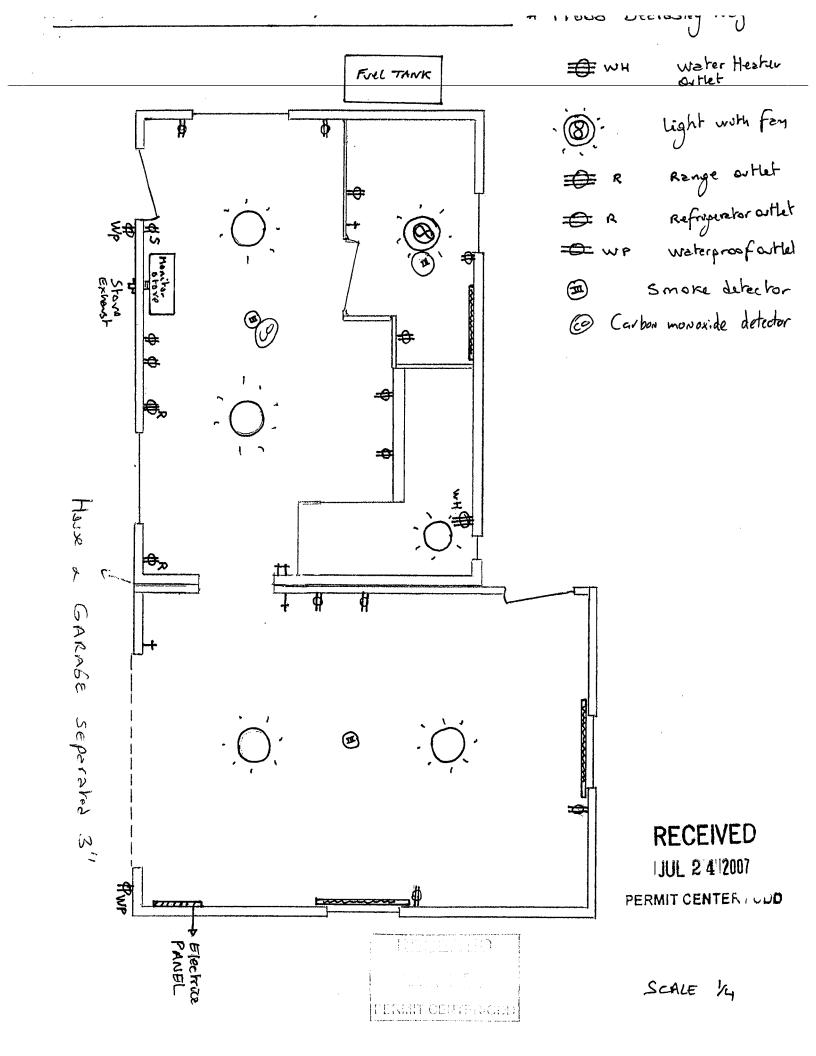


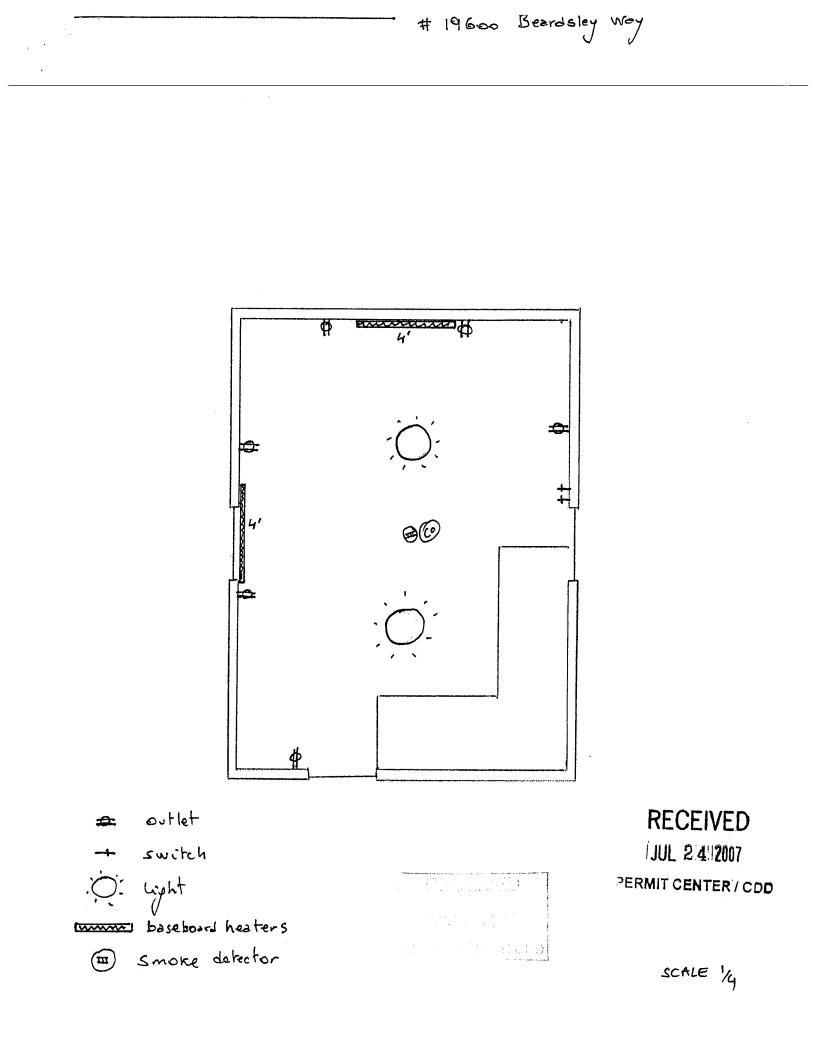


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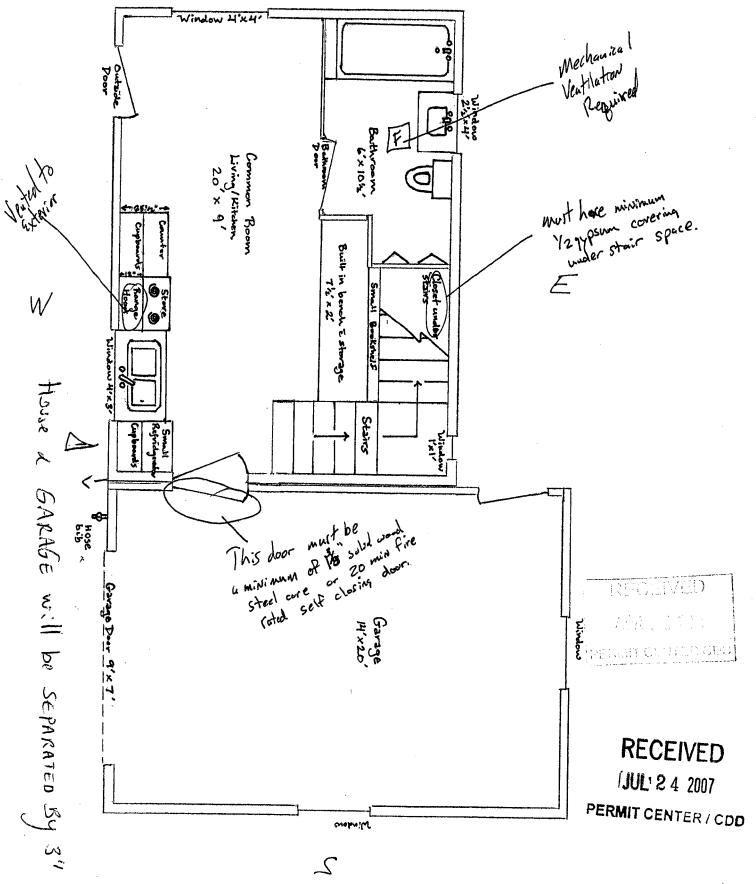
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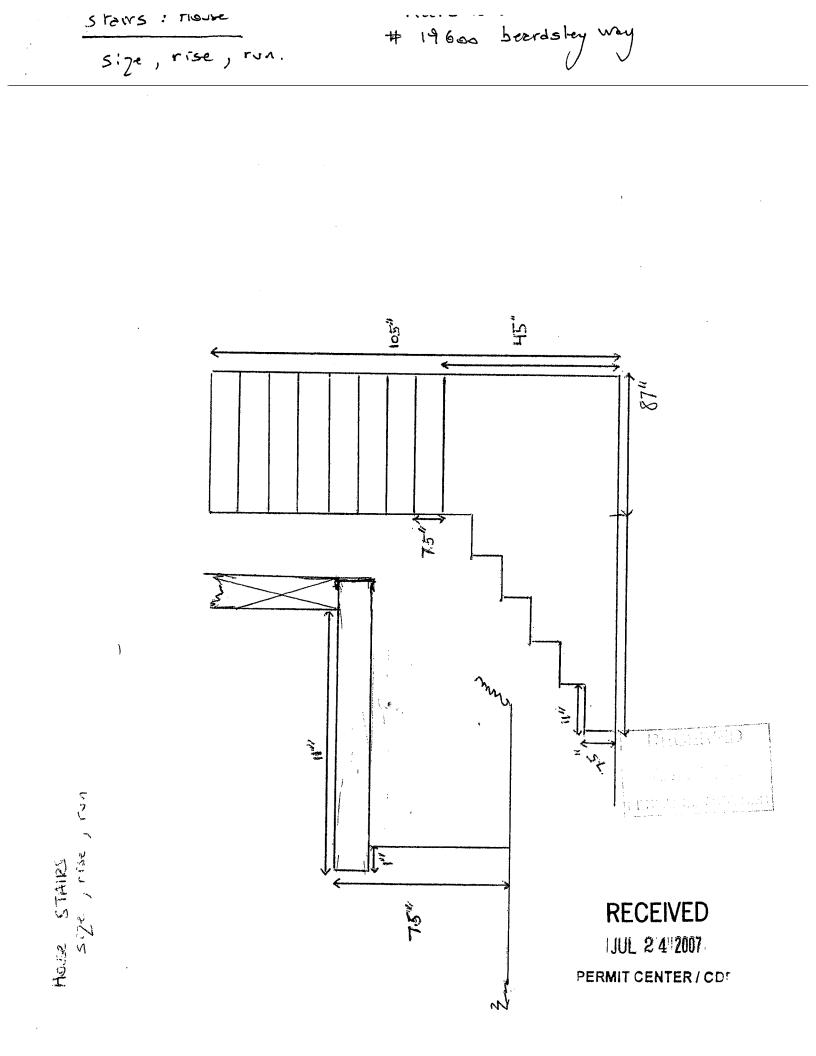
Floor PLANS 1- Floor &

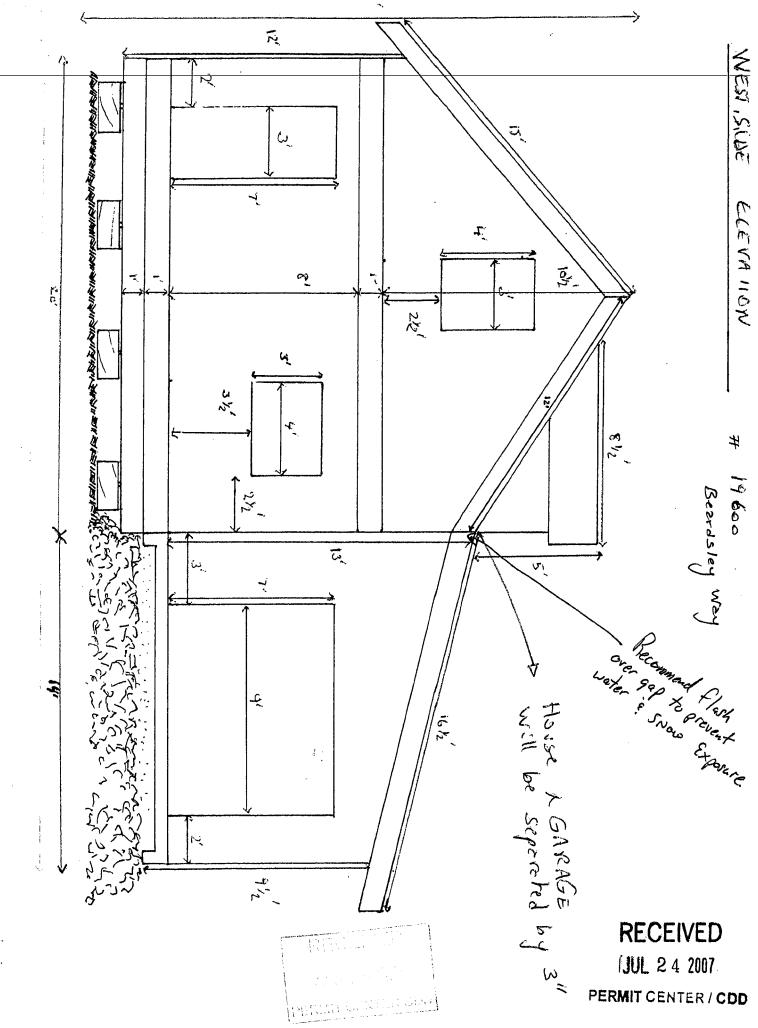
19600 Beardsley Way



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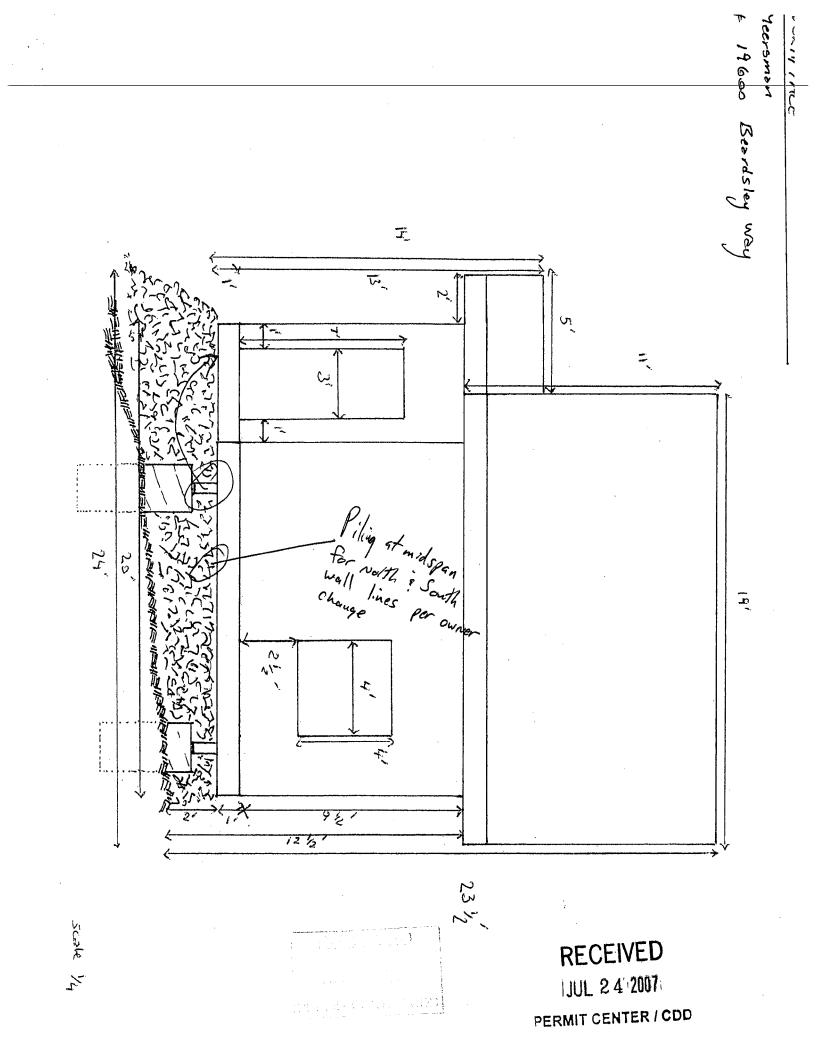
FLOOR PLAN'S House Meersman # 19600 Beerdsley Way 2nd Floor N Bed room h Egress wh < Up 6 tains Addition and the second of the PERCHASSICATION A Nundow 3×3' RECEIVED JUL 2 4 2007 PERMIT CENTER / CDD scale 1/4 \mathbb{R}





scale by

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19600 Beardsley Way (901) SED-1107 Lessardmeersman@hotmail.com unda liga

Little House (in the tongoess | Foundation.

Pier foundation: Computation of Load Capacity:

The computation is based on a soil with a 2000 lbs bearing capacity.

Soil description: The ground is undisturbed, brown with bits of gravel. It drains well.

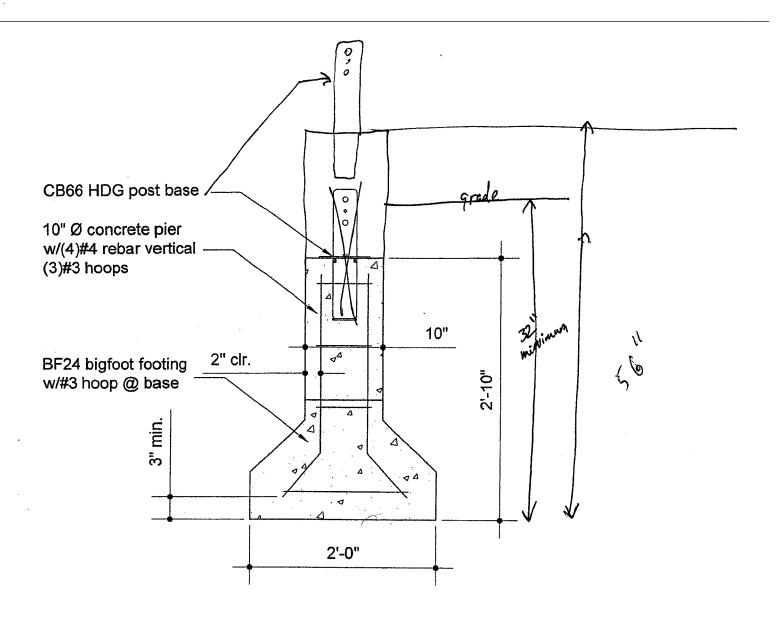
<u>Life load</u> of the house is 40 lbs per sft * 600 = 24,000 lbs. <u>Dead load</u> of the house is 15 lbs per sft* 600 = 9,000 lbs. <u>Roof load</u> of house is 50 lbs per sft*600 = 15,000 lbs.

Total load of house= 48,000lbs.

The foundation will be made of 8 piers with a surface of 9.85 sft each. Total of <u>piers surface</u> is 78.876 sft. Based on the soil capacity of 2,000lbs per sft, these <u>piers should bear a load</u> of (78.876 * 2000) 157,752 lbs.

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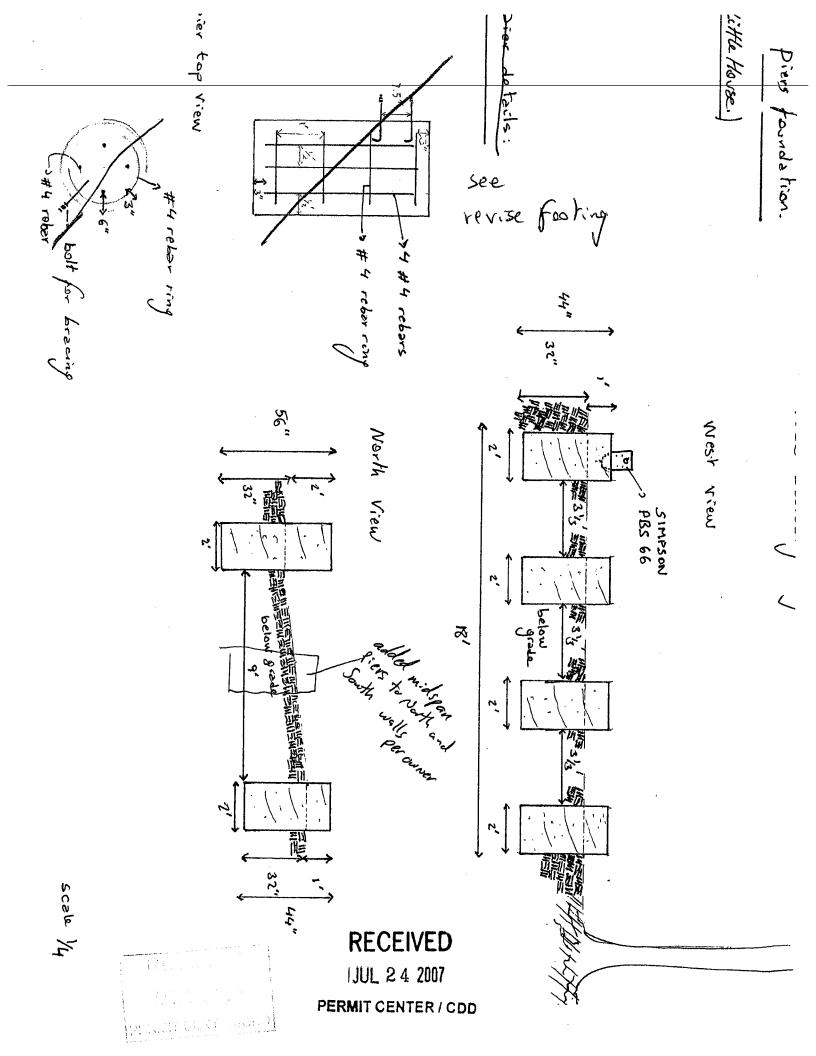
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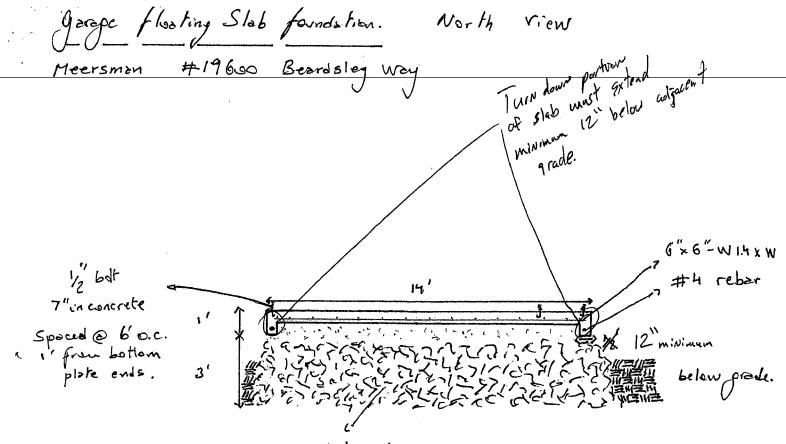


PRE CAST PIER 24-6 DETAIL

sc: 1"=1'-0"

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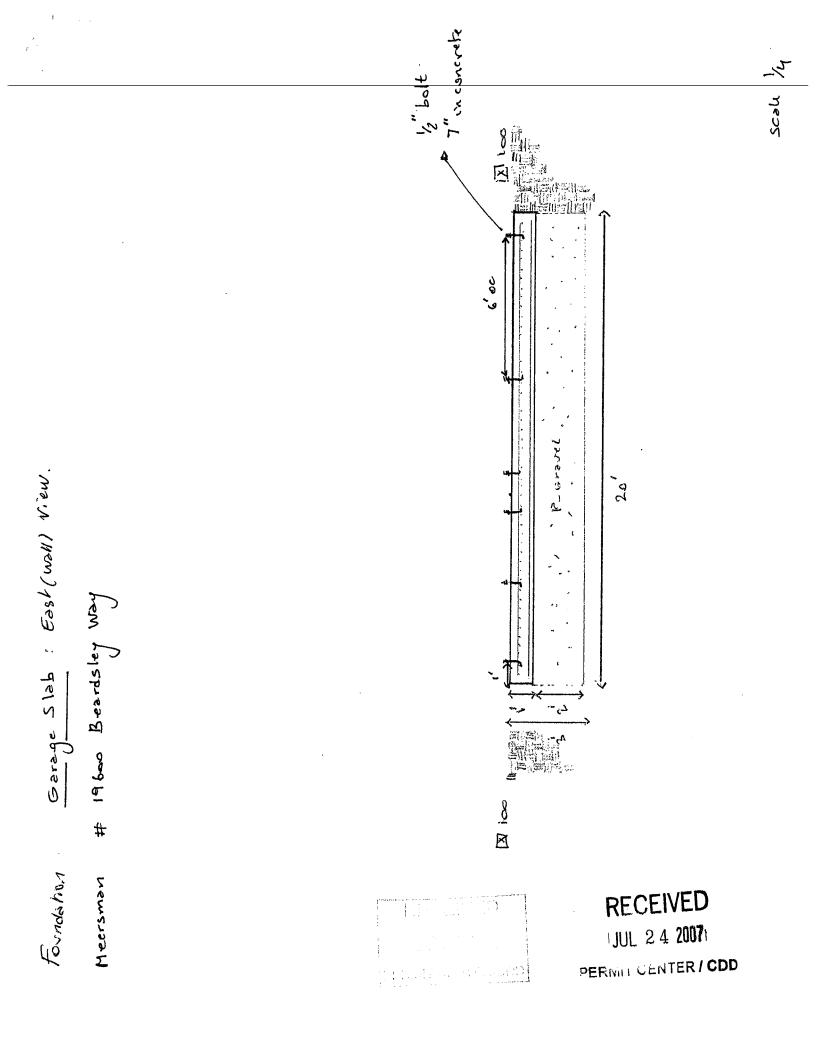
shot rocks



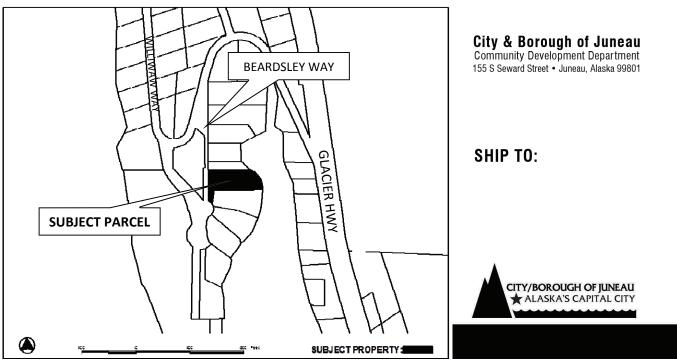
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NOTICE OF PUBLIC HEARING



PROPOSAL: A Conditional Use Permit for an accessory apartment on a lot not served by city sewer.

| File No: | AAP2014 0005 | Applicant: | Michel Meersman & Angela Lessard |
|---------------|--------------------------|---------------|----------------------------------|
| То: | Adjacent Property Owners | Property PCN: | 8-B37-0-105-008-1 |
| Hearing Date: | June 24, 2014 | Owner: | Michel Meersman & Angela Lessard |
| Hearing Time: | 7:00 PM | Size: | 1.37 Acres |
| Place: | Assembly Chambers | Zoned: | D-1 |
| | Municipal Building | Site Address: | 19600 Beardsley Way |
| | 155 South Seward Street | Accessed Via: | Beardsley Way |
| | Juneau, Alaska 99801 | | |

PROPERTY OWNERS PLEASE NOTE:

You are invited to attend this Public Hearing and present oral testimony. The Planning Commission will also consider written testimony. You are encouraged to submit written material to the Community Development Department 14 days prior to the Public Hearing. Materials received by this deadline are included in the information packet given to the Planning Commission a few days before the Public Hearing. Written material received after the deadline will be provided to the Planning Commission at the Public Hearing.

If you have questions, please contact Sarah Bronstein at sarah_bronstein@ci.juneau.ak.us or at 586-0466.



Planning Commission Agendas, Staff Reports and Meeting Results can be viewed at www.juneau.org/plancomm.

